



GOVINDPUR COLLEGE

DEVI VIHAR, GOVINDPUR, CUTTACK
ODISHA, INDIA, PIN- 754003

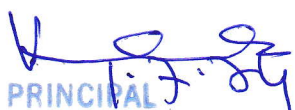
Ph : 0671-2854413 (OFF)
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Cell : 09437273166, 09439282622
09438140811, 09437127024
Website : www.govindpurcollege.in
E-mail.govindpurcollege@gmail.com

L.No.

Date :

DIFFERENT CELLS/COMMITTEES

SL.NO	CELL/COMMITTEE NAME	FACULTY IN-CHARGE	CONTACT NO
1	IQAC CELL	Kailash Chandra Das	9438082266
		Suvankar Mohanty	8658811742
2	ANTI RAGGING CELL	Bholanath Sahoo	7008591900
		Pinki Pattanayak	7008520243
		Sunil Kumar Mohapatra	9439945382
		Bandana Behera	8908646935
3	SEXUAL HARASSMENT CELL	Sridhar Jena	9437222318
		Nimain Charan Biswal	9437378013
		Jharana Dash	8895538262
		Chinmay Behera	9861016226
4	GRIEVANCE CELL	Dr. Sasikanta Sarangi	9861152459
		Baikuntha Bihari Pradhan	7008902862
		Rudra Prasada Satapathy	8249732367
		Saudamini Mohanty	9438567740
5	CARRIER COUNSELLING & PLACEMENT CELL	Jayaprakash Das	6372684190
		Archana Mohanty	8763925621
		Bikram Kumar Muduli	9938226881
		Debasish Ray	8018243676
6	ALLMUNI ASSOCIATION	Pratap Ranjan Mohapatra	9439012459
		Professor Hati	9938984974
		Manoranjan Swain	9438487888
		Partha Sarathi Sethy	9583638638
7	N.S.S. UNIT	Pratap Ranjan Mohapatra	9439012459
		Chinmayee Dixit	9937150829
		Bikram Kumar Muduli	9938226881
		Rama Chandra Nayak	9937847227
8	SPORTS CELL	Nimain Charan Biswal	9437378013
		Suvankar Mohanty	8658811742
		Swagatika Sahoo	9439937138
		Ranjit Jena	9337012592
9	ADMISSION CELL	Sridhar Jena	9437222318
		Baikuntha Bihari Pradhan	7008902862
		Rudra Prasada Satapathy	8249732367
		Nimain Charan Biswal	9437378013


PRINCIPAL
GOVINDPUR COLLEGE
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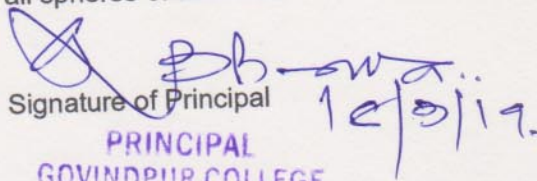
L.No.

Date :

Internal Quality Assurance Cell

As per the UGC guideline during 12th plan period the formation of Internal Quality Assurance Cell in higher educational is mandatory. With a hope to enhance the internal quality, continuous improvement in college, to maintain coordination among stakeholders is crucial on the part of colleges to establish IQAC Cell. In fact it is treated as a mechanism to build and ensure Quality Culture at the institutional level. So every college should have an IQAC cell with appropriate structure and process to meet the diverse needs of the stakeholders. Besides the IQAC may channelize and Systemize the efforts and administrative excellence.

So considering the Granting and necessity of the IQAC the principal decided to to call a meeting of general body to form a cell exclusively for our college to ensure and maintain quality in all spheres of activities.


Signature of Principal

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L.No.

Date :

General body meeting for formation of IQAC held on dt 18.03.2019

The meeting of general body of the college is held on dt. 18.03.2019 at 2pm under the chairmanship of Principal in the college premises to have a thorough discussion regarding the formation of IQAC of the college.

MEMBERS PRESENT

1. Prof.(Dr.)Gagan Bihari Beura Principal (Chairman)
2. Prof.Dr.Shasikanta Sarangi (Coordinator)
3. Prof.Pratap Ranjan Mohapatra (Member)

Gagan Bihari Beura
Sasikanta Sarangi
Pratap Ranjan Mohapatra
18/3/19.

Resolution

1. After thorough discussion on the formation of IQAC in our college level it is unanimously authorised the principal to form the as per UGC guidelines.
2. It is resolved that the committee will sit at least once in a quarter for the enhancement of quality in the academic and administrative sphere.
3. It is resolved that the cell will function as the part of the college for facilitating the creation of a learning centric, student centric environment for quality education and faculty maturation and introduction of technology for participating teaching and learning process.
4. It is resolved that the cell will act as a bridge between the college administration and other stakeholders on quality related institutional process.
5. It is resolved that, the sole function of the cell will be the dissemination of information on the various quality parameters of higher education.
6. It is resolved that, it will act like an inspired for enhancement of research activity organisation of inter and intra institutional seminars and workshops in the institution.
7. It is also resolved that the cell will be held responsible for documentation of the various programmes/ activities of the college leading to quality improvement.

The meeting is ended with vote of thanks to the chair and members present in the meeting.

Gagan Bihari Beura
Signature of Principal
18/3/19.





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L.No. 194A/C/19.....

Date : 7.8.19.....

OFFICE ORDER

Considering the need of the hour it is felt that the Grievance Redressal Cell should be constituted in order to meet different types of grievances and Harassments (Physical, Sexual, Mental etc.) faced by the students on regular intervals. The Institution takes extreme care & concerns to constitute Grievance Redressal Cell with the senior members to be sensitive enough to address the problems and take steps as and when required.

Objective

The objective of Grievance Redressal Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. The objectives of the cell are

1. To Develop an organisational framework to resolve the Grievance of students.
2. To enlighten the students on their duties and responsibilities
3. To ensure a democratic environment in the campus.
4. To make the institution student friendly.
5. To solve the various personal and educational related grievances of the students
6. To ensure the Qualitative as well as Quantitative development of the institution.

The final responsibility for Grievance Redressal rests with the principal of the college.

Function

To make all necessary arrangements for receiving representations / complaints / grievances / from students relating to general administration, examination and evaluation and any other problems relating to the functioning of a student in the college. The cell is constituted. The main functions of the Grievance Redressal Cell are as follows.

1. To examine the grievances.
2. To make necessary recommendations to the principal.
3. To hand over the grievances relating to examination to proper forum for redressal.
4. To redress the grievances with an immediate effect.

In case the members fail to find out any solutions then the matter is referred to the principal for final comment on the matter.

Considering the nature and depth of grievances due inquiry is made by the members of the cell and through discussion the matter is solved. If anybody is found to be guilty for any kind of nuisance he or she is given punishment with due consultation with the principal.

Saikatara Sengupta
Signature of the Co-ordinator

Grievance Redressal Cell



Signature of the Principal

7/8/19

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L.No. 81A/GC/19

Date : 18.3.19

OFFICE ORDER NO-

Dt18.03.2019

As per the UGC guidelines and orders of the Hon'ble Supreme Court an Anti ragging cell is being constituted in our institutional level by consisting the following members. The committee is directed to take all possible measures to curb the menace of ragging in any form in inside and outside the college campus. They are also requested to place suggestive measures to stop the ragging in any form and make our campus ragging free.

Anti-ragging Cell Members

- 1- Bholanath Sahoo Asst.Prof in Sanskrit *Bholanath Sahoo*
- 2- Pinki Pattanyak , Asst.Prof in Education *Pinky Pattanyak*
- 3- Sunil Kumar Mohapatra , Asst.Prof. in Botany *Sunil Kumar Mohapatra*
- 4- Bandana Behera , Asst.Prof. in Physics *Bandana Behera*



[Signature]
Signature of the Principal
PRINCIPAL 18/3/19
GOVINDPUR COLLEGE
GOVINDPUR, CUTTACK-754003

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Rules & Regulations

Rules & Regulations

1. The students must have attendance in minimum of 75% of total classes in a year. Otherwise, students will not be allowed to be promoted to the next class and to fill up the forms for University Exam. Such cases may be allowed with financial punishment decided by the authority of the College.
2. The students not appearing at the Test / Class exam will not be promoted for form fill-up in the University Exam. However the authority reserves the right to send up those students penalizing them financially, the amount to be decided from time to time and as per merit of cases.
3. Breach of College rules and discipline by a student shall warrant expulsion or such other exemplary punitive measures as the authority may deem fit.
4. Use of mobile phones, calculators, and other similar gadgets by students is strictly NOT allowed in classrooms and Examination Hall. A fine of Rs. 100/- will be imposed on offenders in every case.
5. Parents and authorized guardians of students can enter the college premises for official work during working hours.
6. All genuine students must carry their own college I-Card always in campus and produce it for verification of Identity when asked so.

COLLEGE UNIFORM

The students are instructed strictly to wear the prescribed college uniform positively in campus every working day. As the college this year (2013) newly introduced separate College Uniform for +3 First Year Students, the concerned are advised to note the color of the uniform seriously.

UG

Boys : (Navy Blue) Pant Shirt- (Sky Blue with Blue Striped) Shirt

Girls : Cream (Ghee) Punjabi/Kameez - Red Check & Cream Scarf (Chuni) - (Light Blue) Pant

PG-Commerce

Boys : (Navy Blue) Pant - (Yellow Sambalpur) Shirt

Girls : (Yellow Sambalpur) Punjabi/Kameez - (Yellow) Chuni - (White) Pant

PG- Arts

Boys : Pant- (Navy Blue) Pant - (Purple Sambalpur) Shirt

Girls : (Blue Sambalpur) Punjabi/Kameez - Red Check & Cream Scarf (Chuni) - (White) Pant

PG- Science

Boys : (Navy Blue) Pant - (Green Sambalpur) Shirt

Girls : (Cream Ghee) Punjabi/Kameez - (Red Check & Cream Scarf) Chuni - (White) Pant

CHANGE OF SUBJECT

No change of subject shall be allowed after 15 days of Admission. However, the student may apply for a change of subject after notification. The Authority may consider such cases based on merit and availability of seats. His/her has to deposit a fee of Rs. 50/- (Fifty) only.

REGARDING ATTENDANCE & EXAMINATION

- I. The students must have attendance in minimum 70% of the total classes. The students securing below such percentage will not be allowed to be promoted to the next class and to fill-up the forms for the Examination. Such cases may be allowed with financial punishment decided by the authority of the institution.
- II. The students not appearing at the class examination will not be promoted to the next class. However, the authority reserves the right to promote those students penalizing them financially Rs. 100/- (Hundred) only per paper and Rs. 500/- (Five Hundred) only for the whole Exam.

STUDENT DISCIPLINE AND NOTE TO GUARDIANS

- I. Breach of College rules by a student shall warrant expulsion or such other exemplary punitive measures as the authority may deem fit.
- II. Since this institution is managed by its own Governing body, Students who are not willing to read with existing facilities available in the College may seek admission elsewhere.

- III. Students are not allowed to take TC on the grounds of distance or non-availability of transport.
- IV. Students who are not willing to abide by Rules, Regulation & Discipline of this college may seek admission elsewhere.
- V. Use of mobile phones by the students, is strictly not allowed on the campus. A fine of Rs. 10/- will be imposed on offenders.
- VI. Infringement of Rules & Discipline by a Student or his/her Guardian shall not be entertained and the student shall be penalized through compulsory T.C\
- VII. Only authorized guardians of the students can enter the college premises for any official work during working hours, Parents & Guardians are requested to give special attention to this aspect.

LIBRARY RULES

The college library contains a good number of books arranged subject-wise in sections and sub-sections. The staff members and students of the college may use the library with valid permission or prescribed library Identity Cards. The Library is open during college hours only and the last period of every working day is set for office work of the library & during that period no book is issued or returned. A book once issued to a borrower may be reissued to him/her only when nobody wants to take the same before reissue.

COMMUNICATION WITH GUARDIANS

Guardians of the students may meet the principal or academic head and enquire about the welfare and progress of their wards. They are also requested to meet the principal when advised to do so.

COLLECTION OF FEES & FINES

- a. Every student has to pay his/her own fees within the 10th of every month. Those who will not pay their establishment fees for the three months consecutively their names will be cut off from the Register and he/ she has to pay Rs. 100/- (One Hundred) only towards the fine for the Re-installment of his/her Name.
- b. Students cannot claim exemption from the payment of fees, default fines, or re-admission fees as a matter of right. Such exemption rests solely on the discretion of the Governing Body represented through the Secretary.
- c. Unauthorized collection of any kind of money by students or staff for any purpose will be treated as a Serious Breach of College Rules and Discipline.

Govindpur Degree College,Devi Vihar,Govindpur,Cuttack - 754003,Odisha | [+91-94372 73166](tel:+91-9437273166) | govindpurcollege@gmail.com

ABOUT US

- About College
- Vision & Mission
- Principal's Message
- Succession Principal
- Teaching Staffs
- Non-Teaching Staffs

ACADEMIC

- Courses
- Syllabus
- Time Table
- Academic Calender
- College Rules
- Admission Rules
- Examination Rules

CELLS/COMMITTEES

- RTI Act 2005
- Anti Raging Cell
- Grievance Redressal Cell
- IQAC Cell
- SC/ST Cell
- Sexual Harassment Committee
- Internal Complain Committee
- Equal Oppertunity Centere

EXTENSION ACTIVITY

- N.S.S
- Youth Red Cross
- NCC
- Life Skills(Yoga)
- Self Defence
- Games and Sports
- Co-Curricular Activities



Facebook



Twitter



Skype



Google+



Youtube